

City of Jamestown

DRAFT

**ANNUAL
ACTION PLAN
2024-25**



****This plan is subject to change as a result of the public comments received before being submitted to US Department of Urban Development****

Highlighted portions are currently under review

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

- 1. Introduction**
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Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

Designated as a Community Development Block Grant (CDBG) entitlement community by the U.S. Department of Housing and Urban Development (HUD), the City of Jamestown annually qualifies for grant funding from HUD for housing and community development projects. In order to receive funding, the City is required to submit a Consolidated Plan that outlines community needs and how grant funds will be prioritized. The City of Jamestown 2024 Annual Action Plan is supplemental to and is to be implemented in coordination with the City's 2020-2024 Consolidated Plan, which was approved and adopted by the Jamestown City Council in December 2020.

The Consolidated Plan provides the foundation for a coordinated neighborhood and community development strategy. The Annual Action Plan builds on the Consolidated Plan by identifying and developing specific housing and community activities that will support and reinforce the implementation of the City's neighborhood and community development strategy. The Annual Action Plan provides the City an opportunity to evaluate the progress that has been made toward achieving the goals set forth in the Consolidated Plan and to revise the strategies and adjust goals as needed.

The two federal funding resources that the City receives include the following:

- **Community Development Block Grant (CDBG):** The primary objective of this program is to develop viable urban communities by providing decent housing, a suitable living environment, and economic opportunities, principally for LMI persons. Funds can be used for a wide array of activities, including housing rehabilitation, homeownership assistance, lead based paint detection and removal, construction or rehabilitation of public facilities and infrastructure, removal of architectural barriers, public services, rehabilitation of commercial or industrial buildings, and loans or grants to businesses.
- **HOME Investment Partnerships Program (HOME):** The HOME program provides federal funds for the development and rehabilitation of affordable rental and ownership housing for LMI households. HOME funds can be used for activities that promote affordable rental housing and homeownership by LMI households, including new construction, reconstruction, rehabilitation, homebuyer assistance, and tenant-based rental assistance.

In order to be eligible for funding, all CDBG and HOME activities must qualify as meeting one of the following three national objectives of the program:

- 1) **Benefiting low- and moderate-income persons,**

- 2) Preventing or eliminating **slums or blight**, or
- 3) Meeting other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

CDBG funds are used to assist with the development of viable communities by providing decent affordable housing; a suitable living environment; and economic opportunities for persons with low- to moderate-incomes. HOME funds support the construction and rehabilitation of affordable housing for low and moderate-income renters and homeowners.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Objectives and outcomes of the Annual Action Plan are generally summarized and outlined as follows:

DECENT HOUSING –including but not limited to:

- Assisting homeless persons obtain affordable housing;
- assisting persons at risk of becoming homeless;
- Retention of affordable housing stock;
- Increase the availability of affordable permanent housing in standard condition to low-income and moderate-income families, particularly to members of disadvantaged minorities without discrimination on the basis of race, color, religion, sex, national origin, familial status, or disability;
- Increasing the supply of affordable housing which includes structural features
- And services to enable persons with special needs (including persons with HIV/AIDS) to live in dignity and independence; and
- Providing affordable housing that is accessible to job opportunities.

A SUITABLE LIVING ENVIRONMENT – including but not limited to:

- Improving the safety and livability of neighborhoods;
- Increasing access to quality public and private facilities and services;
- Reducing the isolation of income groups within areas through spatial de-concentration of housing opportunities for lower income persons and the revitalization of deteriorating neighborhoods;
- Restoring and preserving properties of special historic, architectural, or aesthetic value; and

- conservation of energy resources.

EXPANDED ECONOMIC OPPORTUNITIES – including but not limited to:

- Job creation and retention;
- Establishment, stabilization and expansion of small businesses (including microbusinesses)
- The provision of public services concerned with employment;
- The provision of jobs to low-income persons living in areas affected by those programs and activities, or jobs resulting from carrying out activities under programs covered by the plan;
- Availability of mortgage financing for low-income persons at reasonable rates using non-discriminatory lending practices;
- Access to capital and credit for development activities that promote the long term economic and social viability of the community; and
- Empowerment and self-sufficiency for low-income persons to reduce generational poverty in federally assisted housing and public housing.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Jamestown has effectively used CDBG and HOME funds to execute renovations, programs and services that align with HUD’s national objectives and goals and objectives identified during the consolidated and annual plan public participation periods. HUD funds have enabled more walkable streets, cleaner properties, and the elimination of blighted and unsafe properties within the City.

Even with the success of many programs, not all programs have been effective and/or well executed. The City is committed to analyzing prior programs and restructuring those that continue to be the best tool to successfully address priority needs as well develop new programs to replace those that have been less effective or successful.

With HUD’s assistance, the City of Jamestown is aggressively evaluating the methods that HUD assistance programs have made available to residents. **Jamestown has worked over the past year to improve and create and begin the implementation of proper policy and procedures for all CDBG and HOME projects along with improving the application process for these programs.** The City is also developing procedures to evaluate the effectiveness of its HUD programs. These procedures will include a system for establishing program milestones and measurables, tracking key data, and evaluation matrices for each program.

4. Summary of Citizen Participation Process and Consultation Process

The 2024 Annual Action Plan is coming into year 4 of the City's approved Consolidated Action Plan. In creating the draft 2020-2024 consolidated plan and the resulting 2020, 2021, 2022, and 2024 Annual Action Plans, the City of Jamestown solicited and received input from a variety of non-profits, social service providers, community residents, and governmental agencies to inform draft Consolidated Plan document development. The Citizen Participation Process for the City of Jamestown was completed during the developmental phase and drafting phase of the Consolidated and Annual Action Plan. Considerable effort was taken to give citizens the opportunity to read and react to the plan documents as well as to provide input and inform the plans while they were in development, including an updated Citizen Participation Plan. The City met unprecedented challenges of a global pandemic with innovative and creative ways to engage the community safely and within ever changing guidelines issued by local, state and even federal agencies.

Facilitation of the Citizen Participation Outreach for the 2024 Annual Action Plan is being done in accordance with the City's approved Citizen Participation Plan and concurrently with the mandatory 30-day public comment period of the draft Annual Action Plan. Any input received will be taken under consideration and incorporated into the final submission of the Annual Action Plan. Section AP-12 outlines specific Citizen Participation Outreach activities.

5. Summary of Public Comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Please refer to section AP-12 Participation, Citizen Participation Outreach table and the attached summary of public comments. In addition to the following, comments received from public meetings that will be conducted during the 30-day public comment period will be summarized and incorporated into the final submission of the Annual Action Plan to HUD.

Summaries of public input received from throughout the entirety of the public engagement process meetings is included as an appendices of the final Consolidated Plan draft. The following is a summarized bullet point list of feedback received:

Stakeholder Meetings

- Greater need for safety-net services focused on mental health and homelessness outreach
- Greater need for market-rate housing development
- Greater need for collaboration amongst service agencies to compete for grant funding
- Greater need for dedicated and consistent code enforcement
- Greater need for community clean-up efforts

- Greater need for small business support

Public Workshops

- Advocacy for more homeowner/home buyer assistance
- Concern about vacant houses and the time it takes for them to be cited or cleaned
- Discussion about lack of programming for young people
- Discussion of Section 108 HUD financing as a tool to be used in Jamestown
- Discussion on tax foreclosure and ways that the Land Bank may expedite the process
- Discussion on the adverse impacts that absentee landlords and out of town landlords have on the community

Public Meetings

- Advocacy for more substantial mortgage assistance programming
- Discussion on perceived negative impacts of renters on a neighborhood
- Discussion on the appropriate level of government assistance for small businesses and whether or not low to moderate income citizens work at small businesses
- Advocacy for better food access in low to moderate income areas, including a potential food cooperative
- Advocacy for the City of Jamestown to act as a HUD CHDO
- Advocacy for targeted code enforcement

Survey

Survey results are summarized and can be found in the appendices of this document.

6. Summary of comments or views not accepted and the reasons for not accepting them

All public comments were received, accepted and submitted to HUD as part of this application and are attached with the Citizen's Participation section.

7. Summary

The 2020-2024 Consolidated Plan provides a framework for fostering affordable housing and community development efforts including increasing homeownership opportunities, preserving existing housing, revitalizing neighborhoods through a variety of strategies, providing affordable decent rental options, fostering small business development, improving infrastructure in low- and moderate-income neighborhoods and renovating or expanding community and neighborhood facilities. The 2024 Annual Action Plan follows the framework established by the Consolidated Plan and rolled out into the 2020 Annual Action Plan, which due to the Covid-19 pandemic, has just begun to be implemented. A number

of new programs and activities were introduced with the 2020 Action Plan and the City intends to keep consistency between the 2020, 2021, 2022, 2023, and 2024 Fiscal Years to implement and evaluate the effectiveness of the Annual Action Plans. The plans are not identical but are very similar, providing the City the opportunity to give the activities a reasonable amount of effort and time to be effective.

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PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	JAMESTOWN	
CDBG Administrator	JAMESTOWN	Jamestown Urban Renewal Agency
HOPWA Administrator	-	-
HOME Administrator	JAMESTOWN	Jamestown Urban Renewal Agency
HOPWA-C Administrator	-	-

Table 1 – Responsible Agencies

Narrative (optional)

The City of Jamestown, through the Department of Development (DOD) and Jamestown Urban Renewal Agency (JURA), is to be the lead agency in the preparation, submission and implementation of the City's Annual Action Plan as well as the administration of the CDBG and HOME Programs. The DOD is also responsible for providing guidance and policy direction for the implementation of eligible programs that support overall strategies for affordable housing and community development activities

Annual Action Plan Public Contact Information

Inquiries related to this Consolidated Plan can be made to:

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Director of Development
City of Jamestown
surdyk@jamestownny.gov
(716)483-7659

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City of Jamestown continues to maximize its opportunities found in its 2020 installed administration and its accompanying knowledgeable, passionate, and invested staff. It merits recounting the context and circumstances under which the current administration has been tasked with paving a pathway for the City of Jamestown’s advancement that benefits all.

After two decades of one administration, created by nearly two decades of a prior administration, it was evident that communication and coordination among organizations, agencies and individuals must be fostered and maintained. Add a global pandemic into the mix 10 weeks after assuming office and a whole other set of activities around pivoting and adapting are introduced. With the Federal Government’s lift on the pandemic, it is hopeful that the barriers and obstacles faced will begin to dissipate.

The Department of Development, in particular, has made considerable effort to take every opportunity to do just this and in the process, use every interaction, every meeting, every project, as an opportunity to inform its most critical strategic plan, the Consolidated Plan, and Annual Action Plan, as these plans serve as the foundation for which all other plans and initiatives are developed to support, complement, and/or be done in coordination with. The DOD sees the Consolidated Plan as the strategic plan for the entire department and its efforts to improve the quality of life for the citizens of our community.

In the time since the current administration was established, the DOD has coordinated and participated in an unprecedented number of collaborative meetings, events, and initiatives with a great many community partners. Despite the challenges that the global coronavirus pandemic has presented, the DOD has continued to reach out and make efforts to collaborate with as many organizations as possible and appropriate in specific situations. The City and DOD have continued to make numerous and significant strides in cultivating a spirit of collaboration and community. The most important activity is the ongoing work of relationship building and earning the trust of our community members. Our efforts must continue to be made collectively as we still experience a moving target of the coronavirus and its impact on our most vulnerable populations, our local economies, and our housing markets.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City’s Homeless Strategy is a countywide effort to address the root causes of homelessness and the priority needs of homeless persons and families. This strategy continues in its aim to be comprehensive and address every stage of the homelessness issue including outreach/assessment, emergency shelters and services, transitional housing, permanent supportive housing, access to permanent housing, and activities to prevent low-income individuals and families with children (especially extremely low-income individuals and families) from becoming homeless.

HUD has a funding history with Chautauqua County Homeless Coalition's Chautauqua County Continuum of Care application. While three of the four components pertain to efforts outside of the City of Jamestown, Chautauqua Opportunities, Inc. received funding under this grant to operate the Homeless Management Information System (HMIS) for all of Chautauqua County. Homeless statistics will still be reported to COI from all agencies serving the homeless in the County.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Jamestown does not receive ESG funds.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	JAMESTOWN
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Public Housing Needs Market Analysis

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	
2	Agency/Group/Organization	CHAUTAUQUA OPPORTUNITIES INC.
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Chautauqua Opportunities Inc. provides all of Jamestown and Chautauqua County's Homeless, Disabled, Elderly, and HIV/AIDS related supportive housing. Needs Assessment and Market Analysis sections of this Consolidated Plan are done with the help of COI.
3	Agency/Group/Organization	CHAUTAUQUA HOME REHABILITATION AND IMPROVEMENT CORPORATION
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	
4	Agency/Group/Organization	Jamestown Renaissance Corporation
	Agency/Group/Organization Type	Community Development
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	
5	Agency/Group/Organization	C.O.D.E. INC.
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	
6	Agency/Group/Organization	Jamestown Housing Authority
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	
7	Agency/Group/Organization	CHAUTAUQUA COUNTY LAND BANK CORP
	Agency/Group/Organization Type	Housing

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Market Analysis Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	
8	Agency/Group/Organization	The Chautauqua Center, Inc.
	Agency/Group/Organization Type	Services-Health Health Agency
	What section of the Plan was addressed by Consultation?	Health and wellness needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	
9	Agency/Group/Organization	Jamestown Resource Center
	Agency/Group/Organization Type	Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-Health Services-Education
	What section of the Plan was addressed by Consultation?	Services for Disabled
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	
10	Agency/Group/Organization	United Christian Advocacy Network
	Agency/Group/Organization Type	Services-homeless

<p>What section of the Plan was addressed by Consultation?</p>	<p>Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy</p>
<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	

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Table 3 – Agencies, groups, organizations who participated

Identify any Agency Types not consulted and provide rationale for not consulting

N/A

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Chautauqua Opportunities Inc.	COI is our consultant for all homeless, HIV/AIDs, and veteran services and housing concerns.
Downtown Business Development	City of Jamestown / W-ZHA, LLC	Enhancing the downtown identity as an appealing urban environment that attracts more local and regional visitors and tourists.
Urban Design Plan 1.0 and UPD 2.0	Jamestown Renaissance Corporation/ Gebbie Foundation	Provides specific guidance on the design of buildings and the public realm of streets and open spaces within downtown Jamestown.
Chadakoin River Brownfield Opportunity Areas	City of Jamestown	Brownfield Opportunity Areas continue to be studied and considered in each phase of the Consolidated and Annual plans.
2020-2024 Consolidated Plan	City of Jamestown	The consolidated and annual plan builds upon its predecessors for guidance and continuity.
FY 2020, 2021 & 2022 Annual Action Plans	City of Jamestown	These annual plans build upon their predecessors for guidance and continuity.
Neighborhood Revitalization Plan	Jamestown Renaissance Corporation/ Gebbie Foundation	This plan and its update conducts thoroughly researched analysis of housing conditions and provides recommendations for addressing and mitigating substandard conditions while implementing strategies to stabilize neighborhoods at the block level.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
A Livable Community	City of Jamestown/JRC	A high-level look at what community assets exist and contribute to the livability and vibrancy of the Jamestown community.
Local Waterfront Revitalization Plan	City of Jamestown	The LWRP established a strategy for waterfront revitalization along the Chadakoin River, identifying specific projects and initiatives to generate economic growth.
Analysis of Impediments to Fair Housing 2020 Plan	COI/City of Jamestown	The AI update is utilized as guidance and to provide continuity to the new consolidated and annual plans.
Community Needs Assessment	COI	The CNA was utilized as guidance and to provide continuity to the new consolidated and annual plans.
Downtown Revitalization Initiative Plan	City of Jamestown	The DRI established a strategy for revitalization in downtown Jamestown, identifying specific projects and initiatives to generate economic growth.

Table 4 – Other local / regional / federal planning efforts

Narrative (optional)

Jamestown works with a number of Federal, State and local agencies involved in funding and creating affordable housing options, services and infrastructure improvements. Coordination with these agencies will allow the City to leverage limited funding available through HUD and other funding programs as well ensure that efforts and initiatives are in alignment with City plans to best meet the needs of Jamestown’s population.

The City of Jamestown also collaborates closely with the regional Continuum of Care (COC) provider, Chautauqua Opportunities, Inc. (COI) to ensure the needs of those experiencing homelessness or who are at risk of homelessness are being met.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City has conducted six (6) public meetings, released a survey, and will hold a 30-day public comment period. At the conclusion of our comment period. A public hearing is being held to address any additional questions or concerns brought to the Department of Development regarding the 2024 Annual Action Plan.

The City completed an updated Citizen Participation Plan concurrently with its Consolidated Plan and was able to create a Language Accessibility Action Plan. Additionally, the City has made efforts to ensure that minority citizens, and particularly non-English speaking citizens are targeted in ALL outreach efforts. Specific outreach methods that describe the City's expanded outreach efforts to Spanish speaking, minorities, and persons with disabilities is described in the draft LAAP, attached in the appendices section of the Annual Action Plan.

Below, please find bullet point summaries of points raised at public and stakeholder meetings. The public input process was held through six (6) public workshops, meeting at a central location in each ward, in the neighborhoods of those who can benefit from HUD programs and projects the most. *One ward's public meeting was canceled due to storms.* Each workshop, funding opportunities were reviewed and discussions were driven based on a ranking scale of what is most important to each individual, their least important, and why. Residents who wanted to participate in the neighborhood walk were able to point out their concerns throughout the neighborhood. Most workshops resulted in stationary conversation due to hilly terrain, participant physical restrictions, and weather.

Public Workshops

- Advocacy for more homeowner/home buyer assistance
- Concern about vacant houses and the time it takes for them to be cited or cleaned
- Discussion on the adverse impacts that absentee landlords and out of town landlords have on the community.
- Concern about infrastructure including roads, sidewalks, traffic calming measures
- Concerns about public safety

Public Workshop Summary

The City held six (6) public workshops, one located per ward. During the workshops, Department Employees were able to meet and engage with members of the community, educate the residents of the programs that the City has available through The Department of Urban Development, and allow them to provide input on the efficacy of our existing programs. Throughout this process, the City was able to receive feedback on what the residents find as a concern directly in their neighbor, and across the City as a whole. These walks were advertised in the newspaper as a legal notice, along with several posts on the Departments Facebook Page.

Each attendee was provided a handout explaining the purpose of the Annual Action Plan, the timeline that the City planned included the public comment period, public hearing, and final submission. This also included important information such as how CDBG funding and HOME funding can be used as well as HUDs National Objectives for CDBG.

Survey Results

Stakeholder Meetings

[Still in progress]

Public Hearing

No one appeared on 5/20/24

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons
1	Newspaper Ad	Non-targeted/broad community	Legal Notice promoting upcoming public comment period and public meetings.	None	N/A
2	Public Meeting	Ward 1	City Hall – Two in attendance and the Mayor, Compliance Manager, Director, Deputy Director	Several comments and questions with clarifying answers regarding all existing programs and stipulations of funding allocations	All comments were accepted throughout the public engagement process.
3	Public Meeting	Ward 2	Washington Middle School – Two in attendance and the Mayor, Compliance Manager, Director, Deputy Director, three Councilmembers	Several comments and questions with clarifying answers regarding all existing programs and stipulations of funding allocations	All comments were accepted throughout the public engagement process.

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons
4	Public Meeting	Ward 3	Jackson Taylor Park – One in attendance and Compliance Manager, Deputy Director	Several comments and questions with clarifying answers regarding all existing programs and stipulations of funding allocations	All comments were accepted throughout the public engagement process.
5	Public Meeting	Ward 4	Lincoln Elementary School – No attendance and the Mayor, Deputy Director	N/A	N/A
6	Public Meeting	Ward 5	Canceled due to weather	N/A	N/A
7	Public Meeting	Ward 6	Bush Elementary School - Two in attendance and the Mayor, Compliance Manager, Deputy Director	Several comments and questions with clarifying answers regarding all existing programs and stipulations of funding allocations	All comments were accepted throughout the public engagement process.

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons
8	Public Forum	Housing Committee non-targeted/broad community	Three in attendance	Looking forward to new programs and projects, appreciative of the information given.	All comments were accepted throughout the public engagement process.
6	Public Hearing	Non-targeted/broad community	MAY 20 No one in attendance	NA	
7	Survey	Non-targeted/broad community	See Section A-12	See Section A-12	
6	Internet Outreach	Non-targeted/broad community	Web notice promoting upcoming public comment period and public meetings.	See appendices	All comments were accepted throughout the public engagement process.

Table 5 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The funds outlined in the priority table reflect actual dollar amounts provided to the City of Jamestown from HUD. The City of Jamestown has an annual CDBG allocation of approximately \$1,104,690, and an annual HOME allocation of approximately \$297,575. The City of Jamestown does not collect any program income through its HUD funded projects. Community Development Block Grant (CDBG) and HOME grant funding have experienced slight increases in recent

past. All City goals for 2020-2024 provide a specific estimated dollar amount to ensure goals are achievable.

Anticipated Resources (2023 Funds)

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Public - Federal	<ul style="list-style-type: none"> • Administrative Costs • Planning & Economic Development • ER Housing Repairs • Infrastructure Improvements • ADA & Accessibility 	\$1,104,690.00	0	0	\$1,104,690.00	0	80% of total funds are proposed to benefit low-mod activities. 20% of total funds are proposed to benefit slums and blight activities

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	Public - Federal	<ul style="list-style-type: none"> • First Time Homebuyers Assistance • Homeowner Occupied Rehab • CHDO • New Construction • TBRA Homebuyer Assistance 	\$297,595.00	0	0	\$297,595.00	0	All existing and new projects under the HOME program

Table 6 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City also uses New York State funds for non-CDBG eligible infrastructure programs, but does not receive any other sources of funding that would address other community and housing needs. Oftentimes, sub-recipients and CHDOs will blend our monies with other state and federal funds to complete projects, including but not limited to DCHR HOME Funds, AHC funds, Rural Housing Program dollars and NSP. Private funding from foundations is also used to fill gaps and promote collaboration on a variety of housing and blight specific projects. The City of Jamestown is exempt from matching requirements.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City and JURA own several parcels throughout the City, some vacant lots, some are commercial buildings and/or sites, some are rights-of-way, and some are vacant and/or abandoned houses. Currently, the City is working to develop a marketing plan for the saleable properties in accordance with land use and economic development plans as well as the Consolidated and Annual Action Plans

Discussion

The City is currently in the process of pursuing twelve 19-A actions, with six more in the queue, which will grant title of abandoned properties to the City, seven actions under the first Zombie law to collect damages for abandoned properties in the foreclosure process that have been neglected, and one under the second Zombie law, which allows us to force the lender to foreclose expediently before the abandoned property can fall into significant disrepair. The City has also undertaken a survey of every ward to catalogue all abandoned properties within the City and not just those that are condemned or on the State-generated Zombie list.

The DOD is exploring options to utilize the 19-A provision and Zombie laws to develop a vacant housing strategy to take control of its abandoned properties that have been neglected and require significant investment to rehabilitate or remove from the City's housing stock. In addition, the DOD is partnering with local housing agencies including the Chautauqua County Land Bank, CHRIC, CODE, COI, Habitat 4 Humanity, and others to address City housing issues in ways that leverage each other's resources and prevents duplication of services to increase and expand our collective and collaborative impact.

All of the above-mentioned initiatives will be utilized as a means to provide neighborhood stabilization efforts as neighborhood stabilization is a primary and priority focus.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Improve and Expand Affordable Housing Options	2020	2024	Affordable Housing Homeless Non-Housing Community Development	City Wide Route 60/North Main Street Route 394/East 2nd Street Downtown Central Business District	Increase access to home ownership opportunities Increase supply/access to/quality of housing Eliminate slum/blighting influences Increase civic engagement/neighborhood leadership Enhanced and strategic neighborhood investment Elimination of lead poisoning	CDBG: \$168,017 HOME: \$338,905	Public service activities other than Low/Moderate Income Housing Benefit: 90 Persons Assisted Homeowner Housing Rehabilitated: 17 Household Housing Unit Housing Code Enforcement/Foreclosed Property Care: 1 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
2	Eliminate Slum and Blight	2020	2024	Non-Housing Community Development	City Wide Route 60/North Main Street Route 394/East 2nd Street Downtown Central Business District	Eliminate slum/blighting influences Enhanced and strategic neighborhood investment Environmental Assessment and Remediation	CDBG: \$170,500	Brownfield acres remediated: 1 Acre Buildings Demolished: 4 Buildings
3	Affirmatively Further Fair Housing	2020	2024	Affordable Housing Public Housing Homeless	City Wide Route 60/North Main Street Route 394/East 2nd Street Downtown Central Business District	Increase civic engagement/neighborhood leadership	CDBG: \$0	Public service activities other than Low/Moderate Income Housing Benefit: 583 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Provide Quality Public Services and Facilities	2020	2024	Non-Housing Community Development	City Wide Route 60/North Main Street Route 394/East 2nd Street Downtown Central Business District	Increase civic engagement/neighborhood leadership Economic and workforce development Enhanced and strategic neighborhood investment Improve public infrastructure and facilities Neighborhood Infrastructure Improvements	CDBG: \$100,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 600 Persons Assisted
5	Support Provision of Public Service Activities	2020	2024	Non-Housing Community Development	City Wide Route 60/North Main Street Route 394/East 2nd Street Downtown Central Business District	Increase supply/access to/quality of housing Eliminate slum/blighting influences Increase civic engagement/neighborhood leadership Provide public services	CDBG: \$33,000	Public service activities other than Low/Moderate Income Housing Benefit: 10 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	Develop Economic and Employment Opportunities	2020	2024	Non-Housing Community Development	City Wide Route 60/North Main Street Route 394/East 2nd Street Downtown Central Business District	Economic and workforce development	CDBG: \$303,994	Businesses assisted: 13 Businesses Assisted
7	Stabilize and Strengthen Neighborhoods	2020	2024	Homeless Non-Housing Community Development	City Wide Route 60/North Main Street Route 394/East 2nd Street Downtown Central Business District	Eliminate slum/blighting influences Increase civic engagement/neighborhood leadership Economic and workforce development Provide public services	CDBG: \$79,500	Public service activities other than Low/Moderate Income Housing Benefit: 6000 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
8	Remove Barriers to Opportunity	2020	2024	Affordable Housing Non-Housing Community Development	City Wide Route 60/North Main Street Route 394/East 2nd Street Downtown Central Business District	Economic and workforce development Improve public infrastructure and facilities Neighborhood Infrastructure Improvements	CDBG: \$100,000	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 944 Households Assisted
9	Administration	2020	2024	Non-Housing Community Development	City Wide	Planning/Administration	CDBG: \$239,236	Other: 2 Other

Table 7 – Goals Summary

Goal Descriptions

1	Goal Name	Improve and Expand Affordable Housing Options
	Goal Description	Funded activities can include: rehabilitation of owner-occupied housing, assistance to home buyers, acquisition, rehabilitation, or construction of rental housing; and tenant-based rental assistance. To provide expanded housing options for all economic and demographic segments of the City’s population while diversifying the housing stock within neighborhoods.

2	Goal Name	Eliminate Slum and Blight
	Goal Description	<p>Activities that meet the slums and blight criteria include; acquisition and demolition of blighted buildings and assistance to property owners to improve substandard residential and commercial structures in areas maintaining dangerously high vacancy rates, declining property values, and other evident signs of physical distress as documented in accordance with the program regulations.</p> <p>In order to combat and prevent further slums and blight within the City of Jamestown, it is important to revitalize target neighborhoods through code enforcement and demolition for those properties that are extremely blighted and un-salvageable. Neighborhood Target Area demolition will provide for the demolition of sub-standard housing units in designated low-moderate target areas as a means to assist neighborhood revitalization in the City. In FY 2024 and beyond, the City will use federal CDBG funds to demolish key, deteriorating structures in order to reduce the number of sub-standard units, improve the housing market and improve public safety and welfare.</p> <p>Demolition of existing residential structures should occur as a last resort and in conjunction with a coordinated specific re-use opportunity or strategy. Piecemeal and uncoordinated clearance of structures has an adverse impact by reducing overall property values, lowering the total assessment, and creating a hole in the fabric of the neighborhood that often becomes a permanent maintenance and code enforcement problem for the community.</p> <p>To provide safe and livable neighborhoods for Jamestown residents, the City will use CDBG funds to acquire, demolish, and dispose of blighted properties that present quality of life issues and public safety hazards.</p> <p>Review and remediation of properties and or structures with environmental issues.</p> <p>Cleanup of Contaminated Sites 24 CFR 570.201(d) or 24 CFR 570.482(c)(3) [Public Law 105-276]</p> <p>Activities undertaken primarily to clean toxic/environmental waste or contamination from a site.</p>
3	Goal Name	Affirmatively Further Fair Housing
	Goal Description	<p>The City's 2015 Analysis of Fair Housing (AFH) and 2020 draft Update to the AFH analyzed data in order to identify local factors that contribute to local fair housing issues and lack of access to opportunity. Identified Contributing Factors have been incorporated into the City's Priority Needs. The City will support projects which promote fair housing and diminish the factors contributing to fair housing problems. These projects could include, but aren't limited to, programs with strategies designed to address displacement caused by gentrification, disparity in opportunity, housing problems (as defined by HUD), and/or fair housing monitoring and enforcement.</p>

4	Goal Name	Provide Quality Public Services and Facilities
	Goal Description	<p>Public facility needs have been developed in accordance with the statutory goals described in section 24 CFR 91.1, and meet the primary objectives of the CDBG program to provide suitable living environments, decent housing and expanded economic and recreational opportunities, principally for low-and-moderate income persons.</p> <p>The City of Jamestown has plans (both long term and short term), to expand and improve a variety of its public facilities including: Increased A.D.A. Improvements in Public Facilities, Parks and/or Recreational Activities, Health Facilities, Parking Facilities, Solid Waste Disposal Improvements, Asbestos Removal, Non-Residential Historic Preservation, Infrastructure, Storm Water/Flood Drainage Improvements, Street and Sidewalk Improvements, Sanitary Sewer Improvements and other infrastructure needs (such as district heating and cooling system).</p> <p>In FY 2024 and beyond, the City of Jamestown will focus its efforts on A.D.A Improvements, street and sidewalk improvements and infrastructure These efforts will be possible with CDBG funding through its Neighborhood Target Area Infrastructure Improvement Program. These improvements will increase neighborhood revitalization as well as create suitable living environments.</p>
5	Goal Name	Support Provision of Public Service Activities
	Goal Description	<p>Public service needs outlined in the City of Jamestown's Strategic Plan include non-housing community development needs (both long term and short term) eligible for assistance by CDBG funds.</p> <p>Promotion of crime awareness and prevention, including crime prevention education programs, bolstering of organized neighborhood watch groups, community-oriented policing programs above and beyond normal staffing levels, installation of security cameras, and paying for security guards.</p>
6	Goal Name	Develop Economic and Employment Opportunities
	Goal Description	Provide Economic Development: Technical Assistance 24 CFR 570.203(c) or 42 USC 5305(a)(17). Technical assistance to for-profit businesses, including workshops, assistance in developing business plans, marketing, and referrals to lenders or technical resources. Also use 18B for activity delivery costs eligible under 24 CFR 570.203(c).

7	Goal Name	Stabilize and Strengthen Neighborhoods
	Goal Description	Support physical improvements to streets, parks, recreational facilities, public buildings, and transportation systems for the benefit of City residents and moderate-income neighborhoods; support redevelopment of abandoned properties; and support programs that facilitate homeownership.
8	Goal Name	Remove Barriers to Opportunity
	Goal Description	Through the A.D.A. Public Facility Improvements activities, the City of Jamestown will be able to address continued non-compliance of the City of Jamestown established A.D.A. Guidelines. Accessibility includes ramps, elevators and curb cuts to make the City compliant with A.D.A. guidelines. Through the continuation of the accessibility program, the City's long-term objective includes making the City 100% compliant with the Americans with Disabilities Act. The opportunities of our community should be accessible to all its residents, regardless of residents' particular physical or Social economic characteristics. Where barriers exist, they should be removed. To address this need, the City will seek to increase transportation options; will support residential and public physical accessibility improvements; support early childhood, senior, and homeless programming; and language translation services.
9	Goal Name	Administration
	Goal Description	<p>Administrative activities will include: General management, specific project and program management, oversight and coordination, providing local officials and citizens with information about the CDBG program, preparing budgets and schedules, preparing reports and other HUD-required documents, monitoring program activities, fair Housing activities, indirect costs and submission of applications for Federal programs.</p> <p>General Program Administration 24 CFR 570.206 or 24 CFR 570.489(a)(3)</p> <p>CDBG funding of administrative costs for the HOME Program. These activities are subject to the 20 percent limitation under 24 CFR 570.200(g) and 570.489(a)(3).</p> <p>Overall program administration, including (but not limited to) salaries, wages, and related costs of grantee staff or others engaged in program management, monitoring, and evaluation. These activities, along with planning activities, are subject to the 20 percent limitation under 24 CFR 570.200(g) and 570.489(a)(3).</p>

Projects

AP-35 Projects – 91.220(d)

Introduction

The activities outlined below provide a strategy for fulfilling the City's annual goals, which in turn support our long-term five-year goals. The specific activities will allow the City to support and reinforce the City's neighborhood and community development strategy. Activities that have been recommended for funding through the City's entitlement Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME) allocation for FY 2022 can be found in the projects section below

Projects

#	Project Name
1	Strategic Code Enforcement
2	Small Business Development
3	Environmental Assessment and Remediation
4	Neighborhood Target Area Demolition
5	Owner Occupied Emergency Repair Program
6	Community Engagement/Enhanced Community Safety
7	Clean Neighborhood - Strategic Anti-blight initiatives
8	Neighborhood Target Area Infrastructure Program
10	A.D.A Improvements-Public Facilities
11	Rehabilitation: Publicly or Privately Owned Commercial/Industrial
12	CDBG Administration
13	HOME Owner-Occupied Rehabilitation
14	CHDO Set-Aside (25%) 2024

Table 8 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The plan allocates funding across a range of projects, to ensure that community development efforts are comprehensive, align with City-wide revitalization projects, are consistent with adopted plans and further fair housing. The City has a vast scope of needs and funding should be strategically allocated to a variety of projects that will yield positive results on a high impact scale. The magnitude of issues plaguing the City is significant, however, we are confident that with increased capacity that we have focused on building through partnerships with internal City departments, service providers, public agencies, non-profits, economic development organizations, neighborhood groups, and citizens, we will

develop the tools to better share resources, leverage programs and funding, and establish coordinated strategies to collectively increase the impacts of our efforts and benefit our underserved and most vulnerable citizens.

CDBG funding will be used for the following projects and will address issues identified in each category comprehensively and strategically:

- Housing: improve the quality of fair and affordable housing, strategic code enforcement; lead poisoning prevention
- Acquisition & Disposition: environmental remediation and strategic demolition
- Public Facilities Improvements: public facilities and infrastructure improvements, ADA improvements to public facilities, and interior/exterior improvements for small businesses
- Public Services: housing counseling and education and initiatives to promote civic engagement and leadership and enhance community safety; homeless prevention strategies, neighborhood cleanups and anti-blight initiatives
- Economic Development: small business development and technical assistance

HOME funding is used for owner-occupied housing rehabilitation and new owner-occupied housing rehabilitation/construction through the City's CHDO partnerships.

AP-38 Project Summary
Project Summary Information

DRAFT

1	Project Name	Strategic Code Enforcement
	Target Area	Citywide
	Goals Supported	Improve and Expand Affordable Housing Options
	Needs Addressed	Increase access to home ownership opportunities Increase supply/access to/quality of housing Eliminate slum/blighting influences Economic and workforce development Enhanced and strategic neighborhood investment Neighborhood Infrastructure Improvements
	Funding	57,517.00 Total (Funding Cap)
	Description	Targeted enforcement of blighted and unsafe structures and properties. Code Enforcement 24 CFR 570.202(c) or 42 USC 5305(a)(3)Salaries and overhead costs associated with property inspections and follow-up actions (such as legal proceedings) directly related to the enforcement (not correction) of state and local codes.
	Target Date	NA - Ongoing
	Estimate the number and type of families that will benefit from the proposed activities	families from all ethnicities
	Location Description	City Wide
	Planned Activities	Targeted enforcement of blighted and unsafe structures and properties.
2	Project Name	Small Business Development
	Target Area	City Wide Route 60/North Main Street Route 394/East 2nd Street Downtown Central Business District
	Goals Supported	Develop Economic and Employment Opportunities
	Needs Addressed	Economic and workforce development Improve public infrastructure and facilities
	Funding	63,630.14 +10% Admin = 70,700.16

Description	Economic Development: Technical Assistance 24 CFR 570.203(c) or 42 USC 5305(a)(17) Technical assistance to for-profit businesses, including workshops, assistance in developing business plans, marketing, and referrals to lenders or technical resources. Also use 18B for activity delivery costs eligible under 24 CFR 570.203(c).
Target Date	
Estimate the number and type of families that will benefit from the proposed activities	Small Business, early stage start ups
Location Description	City wide

	<p>Planned Activities</p>	<p>The City of Jamestown's Department of Development (DOD) works to maximize Jamestown's potential as a thriving hub for businesses, jobs, vibrant neighborhoods and economic opportunity for everyone in our City. We are committed to supporting a diverse economy which benefits the whole City by promoting access to economic opportunities for all of Jamestown's residents. The DOD is working to better provide services for businesses through advocacy, retention and expansion assistance, and workforce development, as well as business development assistance for companies who are looking for strategies to enhance the daily operations of their business. The City of Jamestown DOD will provide these services directly and in collaboration with other organizations.</p> <p>Small Business Consulting: Small businesses are vital to Jamestown’s healthy and thriving economic development, providing pathways to opportunities for diverse communities at all income levels. The City DOD is seeking partners to provide 1-on-1 consulting to small businesses is seeking partners to provide consulting services in one or more of the following areas:</p> <ul style="list-style-type: none"> • Business Planning and Strategy Development • Legal Business Formation and Administration • Business Structure Development • Vendor Selection • Human Resources {H.R.} and Information Technology {I.T.} Support • Sales & Marketing and Strategy Development and Implementation • Corporate Citizenship Strategy Development • Business Reporting • Operational and Financial Management- • Forecasting <p>IT/ E-Commerce Consulting</p>
3	<p>Project Name</p>	<p>Environmental Assessment and Remediation</p>
	<p>Target Area</p>	<p>City Wide Route 60/North Main Street Route 394/East 2nd Street Downtown Central Business District</p>

	Goals Supported	Eliminate Slum and Blight
	Needs Addressed	Eliminate slum/blighting influences Economic and workforce development Improve public infrastructure and facilities Environmental Assessment and Remediation
	Funding	71,583.91 + 10% Admin = 79,537.68 Total
	Description	Review and remediation of properties and or structures with environmental issues. Cleanup of Contaminated Sites 24 CFR 570.201(d) or 24 CFR 570.482(c)(3) [Public Law 105-276]Activities undertaken primarily to clean toxic/environmental waste or contamination from a site
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	Families from all ethnicities
	Location Description	City Wide
	Planned Activities	
4	Project Name	Neighborhood Target Area Demolition
	Target Area	City Wide Route 60/North Main Street Route 394/East 2nd Street Downtown Central Business District
	Goals Supported	Eliminate Slum and Blight
	Needs Addressed	Eliminate slum/blighting influences Enhanced and strategic neighborhood investment
	Funding	90,000.00 + 10% Admin =100,000.00 (Has 100,000.00 funding cap)
	Description	Provides for the demolition of sub-standard housing units in designated low-mod income target areas as a means to assist neighborhood revitalization in the City.
	Target Date	TBD

	Estimate the number and type of families that will benefit from the proposed activities	families from all ethnicities
	Location Description	City Wide
	Planned Activities	Demolition within Jamestown
5	Project Name	Owner Occupied Emergency Repair Program
	Target Area	City Wide Route 60/North Main Street Route 394/East 2nd Street Downtown Central Business District
	Goals Supported	Improve and Expand Affordable Housing Options
	Needs Addressed	Increase supply/access to/quality of housing Enhanced and strategic neighborhood investment
	Funding	23,861.30 + 10% Admin = 26,512.56
	Description	This popular program managed by C.O.D.E. Inc. is designated to assist senior citizens, single heads-of-household, and low-income homeowners with emergency home repairs.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	families from all ethnicities
	Location Description	City Wide
	Planned Activities	Real emergency repair for homes
6	Project Name	Community Engagement/Enhanced Community Safety
	Target Area	City Wide Route 60/North Main Street Route 394/East 2nd Street Downtown Central Business District
	Goals Supported	Support Provision of Public Service Activities

	Needs Addressed	Eliminate slum/blighting influences Increase civic engagement/neighborhood leadership Increased recreation, education, and homeless services
	Funding	70,691.94 + 10% Admin = 78,546.60 (Has a 15% funding cap-not currently met)
	Description	Crime Awareness/Prevention 24 CFR 570.201(e) or 42 USC 5305(a)(8) + 24 CFR 570.482(c)(2)Promotion of crime awareness and prevention, including crime prevention education programs, community-oriented policing programs above and beyond normal staffing levels, installation of security cameras, and paying for security guards.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	20 block clubs/neighborhood watch groups established Families from all ethnicities Children from low-to-moderate income households Homeless and unhoused individuals
	Location Description	Citywide
	Planned Activities	Neighborhood Watch/Block Clubs established Recreation activities Operative costs for homeless services
7	Project Name	Clean Neighborhood - Strategic Anti-blight initiatives
	Target Area	City Wide Route 60/North Main Street Route 394/East 2nd Street Downtown Central Business District
	Goals Supported	Stabilize and Strengthen Neighborhoods
	Needs Addressed	Eliminate slum/blighting influences Increase civic engagement/neighborhood leadership
	Funding	45,000.00 + 10% Admin = 50,000.00 Total
	Description	Neighborhood Cleanups 24 CFR 570.201(e) or 42 USC 5305(a)(8) + 24 CFR 570.482(c)(2)One-time or short-term efforts to remove trash and debris from neighborhoods. Examples of legitimate uses of this code include neighborhood cleanup campaigns and graffiti removal.
	Target Date	

	Estimate the number and type of families that will benefit from the proposed activities	Neighborhood Watch/Block Clubs established
	Location Description	City Wide
	Planned Activities	The City will partner with the Chautauqua County Land Bank to present a pilot project called "Hands On Neighborhoods- Jamestown." Hands On Neighborhoods is an initiative by the Chautauqua County Land Bank (CCLBC) to foster community pride with a mission is to empower community members in building a sense of pride; leverage resources and work together towards strengthening their neighborhoods while building community, both on their block, and through-out the City. Hands On Neighborhoods-Jamestown is a collaboration between CCLBC and the City of Jamestown, in partnership with Jamestown Renaissance Corp., Zion Covenant Church, Jamestown Police and Fire Departments, Parks and Public Works Departments and the Board of Public Utilities. This year, we are focusing our efforts on the north side and the downtown business district of Jamestown. The goal is to build on the concept of Hands On Jamestown events of years past and create a program that can be replicated on a neighborhood scale across the City, and in communities throughout the county. We will be hosting 7 neighborhood cleanup events in Jamestown from April through October, engaging community members, civic organizations, church groups, affinity groups and businesses to work alongside, cleaning up the streets and learning about City and housing resources. Our goal is not only to host successful events, but to build a tool box for grassroots efforts to continue these initiatives, empowering residents to work together and leverage local resources to help make their community safer, more attractive, and to build relationships between residents, public sector leaders and local organizations.
8	Project Name	Neighborhood Target Area Infrastructure Program
	Target Area	City Wide Route 60/North Main Street Route 394/East 2nd Street Downtown Central Business District
	Goals Supported	Provide Quality Public Services and Facilities

	Needs Addressed	Improve public infrastructure and facilities Neighborhood Infrastructure Improvements
	Funding	90,000.00 + 10% Admin = 100,000 Total (Has 100,000.00 funding cap)
	Description	Sidewalks 24 CFR 570.201(c) or 42 USC 5305(a)(2) Improvements to sidewalks. Also use 03L for sidewalk improvements that include the installation of trash receptacles, lighting, benches, and trees. Provides for upgrades of sub-standard curbing, sidewalks, and streets in designated low-moderate target areas to assist in neighborhood revitalization
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	Families from all ethnicities
	Location Description	Citywide
	Planned Activities	TBT
9	Project Name	A.D.A Improvements-Public Facilities
	Target Area	City Wide Route 60/North Main Street Route 394/East 2nd Street Downtown Central Business District
	Goals Supported	Remove Barriers to Opportunity
	Needs Addressed	Economic and workforce development Enhanced and strategic neighborhood investment Improve public infrastructure and facilities Neighborhood Infrastructure Improvements Non-Homeless Special Needs
	Funding	90,000.00 + 10% Admin = 100,000.00 Total (Has 100,000.00 funding cap)
	Description	Addresses non-compliance of the City of Jamestown with established A.D.A. Guidelines. Reduces potential litigation from advocacy groups to force public compliance and makes Jamestown more navigable for the mobility Challenged.
	Target Date	

	Estimate the number and type of families that will benefit from the proposed activities	Families from all ethnicities
	Location Description	Citywide
	Planned Activities	TBT
10	Project Name	Rehabilitation: Publicly or Privately Owned Commercial/Industrial
	Target Area	City Wide Route 60/North Main Street Route 394/East 2nd Street Downtown Central Business District
	Goals Supported	Develop Economic and Employment Opportunities
	Needs Addressed	Economic and workforce development
	Funding	198,844.20 + 10% Admin funds = 220,938.00
	Description	Funding assistance for the capital improvements to both the interior and exterior of new and/or existing businesses and commercial buildings. Both property owners and commercial tenants are eligible for assistance. The fund will also be able to adapt to new needs created by the COVID-19 pandemic. The project can also fund any planning related to these eligible activities outside of the standard administrative allocation. Rehabilitation: Publicly or Privately Owned Commercial/Industrial 24 CFR 570.202(a)(3) or 42 USC 5305(a)(2) Rehabilitation of commercial/industrial property. If the property is privately owned, CDBG-funded rehab is limited to a specified amount and/or percentage · Exterior improvements (generally referred to as facade improvements) · Correction of code violations. Rehabilitation: Publicly or Privately Owned Commercial/Industrial 24 CFR 570.202(a)(3) or 42 USC 5305(a)(2) Rehabilitation of commercial/industrial property. If the property is privately owned, CDBG-funded rehab is limited to: Exterior improvements (generally referred to as facade improvements). Correction of code violations.
	Target Date	

	Estimate the number and type of families that will benefit from the proposed activities	Business and commercial building owners
	Location Description	Citywide
	Planned Activities	
11	Project Name	CDBG Administration
	Target Area	City Wide Route 60/North Main Street Route 394/East 2nd Street Downtown Central Business District
	Goals Supported	Administration
	Needs Addressed	Planning/Administration
	Funding	220,398.00 (Has 20% funding cap)
	Description	Admin
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	Na
	Location Description	Na
	Planned Activities	Na
12	Project Name	HOME Owner-Occupied Rehabilitation
	Target Area	City Wide Route 60/North Main Street Route 394/East 2nd Street Downtown Central Business District
	Goals Supported	Improve and Expand Affordable Housing Options
	Needs Addressed	Increase access to home ownership opportunities Increase supply/access to/quality of housing Eliminate slum/blighting influences Elimination of lead poisoning

	Funding	93,436.75
	Description	HOME funded activities can include: rehabilitation of owner-occupied housing, assistance to home buyers, acquisition, rehabilitation, or construction of rental housing; and tenant-based rental assistance. Housing Services - Excluding Housing Counseling, under 24 CFR 5.100 24 CFR 570.201(k) or 42 USC 5305(a)(20) Housing services, except Housing Counseling, under 24 CFR 5.100, in support of the HOME Program, eligible under 24 CFR 570.201(k).
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	Homeowner-occupied Housing Rehabilitated: 10
	Location Description	Citywide
	Planned Activities	HOME funded activities can include: rehabilitation of owner-occupied housing, assistance to home buyers, acquisition, rehabilitation, or construction of rental housing; and tenant-based rental assistance. Housing Services - Excluding Housing Counseling, under 24 CFR 5.100 24 CFR 570.201(k) or 42 USC 5305(a)(20) Housing services, except Housing Counseling, under 24 CFR 5.100, in support of the HOME Program, eligible under 24 CFR 570.201(k). HOME funded activities can include: rehabilitation of owner-occupied housing, assistance to home buyers, acquisition, rehabilitation, or construction of rental housing; and tenant-based rental assistance.
13	Project Name	CHDO Set-Aside (25%) 2024-2025
	Target Area	City Wide Route 60/North Main Street Route 394/East 2nd Street Downtown Central Business District
	Goals Supported	Improve and Expand Affordable Housing Options
	Needs Addressed	Increase access to home ownership opportunities Increase supply/access to/quality of housing Eliminate slum/blighting influences

	Funding	74,398.75
	Description	HOME program for the CHDO Set-Aside
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	TBT
	Location Description	TBT
	Planned Activities	TBT
14	Project Name	HOME Redevelopment
	Target Area	City Wide
	Goals Supported	Improve and Expand Affordable Housing Options
	Needs Addressed	Increase access to home ownership opportunities Increase supply/access to/quality of housing Eliminate slum/blighting influences
	Funding	100,000.00
	Description	HOME program funds used for the redevelopment of vacant properties in the City of Jamestown into suitable and affordable housing. Funds made available under this part through allocations and reallocations, plus program income. (HOME 24 CFR Part 92.2)
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	TBT
	Location Description	TBT
	Planned Activities	TBT
17	Project Name	HOME Delivery
	Target Area	Citywide

	Goals Supported	NA
	Needs Addressed	NA
	Funding	29,759.50 (10% funding cap)
	Description	Salary supplementation for JURA staff
	Target Date	NA
	Estimate the number and type of families that will benefit from the proposed activities	NA
	Location Description	NA
	Planned Activities	Payroll

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The 2020-2024 Strategic Plan and FY 2024 Annual Action Plan identified target areas as the entirety of the City/ City wide with priority areas as the Main Street (specifically N. Main) and East Second Street Gateway Corridors from Tiffany Street to N. Main Street, the Downtown Central Business District. The City overall has continued to see significant disinvestment and deterioration in housing, with an aging housing stock that is more than 100 years old in most cases and aging infrastructure. Many areas throughout the City are considered slums/blighted as per the following definition: **SLUMS AND BLIGHT** means a blighted area or structure characterized by one or more of the conditions listed in Section 7056(b)(3) of the State CDBG regulations and as documented under HUD regulations specified in the Code of Federal regulations, Title 24, part 570.483(c). Additionally, with a nearly 50/50 rental to homeowner occupied ratio, combined with a nearly 30% poverty rate, 58% below the ALICE threshold, and an aging housing stock with 96% built before 1950, the City as a whole meets target area criteria and any investment Citywide is beneficial to low- to moderate- income persons.

Geographic Distribution

Target Area	Percentage of Funds
City Wide	25
Route 60/North Main Street	25
Route 394/East 2nd Street	25
Downtown Central Business District	25

Table 9 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The distribution between Citywide and priority areas may vary depending on the locations of housing rehabilitation projects in partnership and/or coordinated with JRC, CHRIC, CODE, Habitat for Humanity, and/or CCLB. For example, as a major gateway into the City, the N. Main Street corridor offers a great deal of opportunity to strategically focus rehabilitation efforts, particularly because all of the housing agency partners listed above, have also made this corridor a priority and directed their funding resources at rehabilitation projects along the corridor. This alignment of strategies, sharing of resources, and leveraging of efforts will allow us to collectively make a more significant impact along this corridor than if the City were to focus efforts independent of our partners.

Discussion

For a further understanding of the targeted areas in the FY 2024 Annual Action Plan, please refer to

maps provided in the 2020-2024 Consolidated Plan.

The City has several adopted plans that inform our strategies and priorities for investment, neighborhood stabilization efforts, housing rehabilitation, and infrastructure and community reinvestment efforts. These plans include but are not limited to the Neighborhood Revitalization Plan and 2017 update, the Urban Design Plan and Update (UDP 2.0), City of Jamestown- A Livable Community, Chadakoin River East and Central and Chadakoin River West Brownfield Opportunity Areas Nominations, Local Waterfront Revitalization Plan, Downtown Business Mix, and a soon to be completed Chadakoin River Usability Strategy. Sharing these plans with our housing and development partners and working to align our goals and coordinate our individual efforts to have collective impacts is a priority for the City and it is vital to our successful implementation of the Consolidated and Annual Action Plans as well as any and all revitalization efforts we pursue. Forging relationships, building alignment and trust, fostering cooperation and cultivating a renewed sense of community, pride, and collective responsibility for each other and our community is an important part of our strategic planning process and will continue to be a priority as we come together to solve the challenges that our community faces.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City will support affordable housing preservation and will work to affirmatively further fair and affordable housing through several of the projects identified in this Annual Action Plan.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

Table 10 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	30
Acquisition of Existing Units	0
Total	30

Table 11 - One Year Goals for Affordable Housing by Support Type

Discussion

NA

AP-60 Public Housing – 91.220(h)

Introduction

The City of Jamestown has three public housing facilities serving senior citizens and/or disabled persons; the Hotel Jamestown, the High Rise Senior apartments and the Chadakoin Building, which are all managed by the Jamestown Housing Authority.

Actions planned during the next year to address the needs to public housing

The City of Jamestown fully supports any efforts of the Jamestown Housing Authority to rehabilitate or renovate units and common areas, as well as any efforts to improve the delivery of services to eligible clientele. When applicable, the City has provided assistance to the Hotel Jamestown building to provide eligible work to the building for accessibility. The City also supports the JHA's annual capital improvements and provides assistance as the Responsible Entity as necessary with the ERR and other approvals.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The City will continue to support other agencies' homeownership, homelessness prevention, credit repair and counseling, and job training programs, especially those who work with Section 8 voucher holders. The City will continue to solicit input from JHA residents on an annual basis. The majority of JHA residents are aging couples, widows/widowers, people with disabilities and single people. These are people who have transitioned out of homeownership into more affordable and/or manageable housing situations

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Does not apply

Discussion

NA

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The Chautauqua County Homeless Coalition is a comprehensive network of diverse organizations that addresses the needs of our community, and provides intervention and prevention services for the homeless and those at risk of homelessness.

The City's participation in the Chautauqua County Homeless Coalition is vital to ensuring that the City stays informed and involved in developing solutions that address the root causes of homelessness in the City as well as understanding the priority needs of homeless persons and families.

An effective strategy must be comprehensive and address every stage of the homelessness issue including outreach/assessment, emergency shelters and services, transitional housing, permanent supportive housing, access to permanent housing, and activities to prevent low-income individuals and families with children (especially extremely low-income individuals and families) from becoming homeless. Chautauqua Opportunities, Inc. is the long-time designated Continuum of Care, or CoC, for all of Chautauqua County, inclusive of the City of Jamestown. The City looks to COI for their expertise and guidance regarding our homeless population and works in partnership with COI to support homelessness prevention efforts as well as provide support for services for homeless persons and families.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Outreach and assessment are perhaps the key components to a successful homeless prevention strategy. Assessments are currently being managed by Chautauqua Opportunities, Inc., the CoC, and are an important priority, as they essentially steer the process, making possible the most efficient use of existing resources. *There is not an outreach coordinator for Chautauqua County at this time.* The CoC has a broad membership that includes organizations serving individuals and families who are least likely to apply for services. CoC members who serve as Coordinated Entry access points primarily serve persons in protected classes based on race, color, religion, sex, national origin, gender identity, sexual orientation, age, familial status, or disability. Street outreach is provided by the CoC collaborative applicant to provide offsite Coordinated Entry when persons who are least likely to apply are identified in the community. Additionally, the annual "Longest Night" program brings publicity to the homelessness issues in the City of Jamestown and the County, and the City has been supportive of this mission.

Notices are provided to local law enforcement asking them to contact the CoC with locations that homeless youth are known to inhabit. Staff of the lead agency's Street Outreach Program and the county's Youth Bureau participate in and are knowledgeable about areas where homeless youth are

known to gather, such as libraries, food pantries, and recreation centers. As part of their regular job duties, Street Outreach staff travel throughout the CoC geographic area to identify these areas and engage any homeless youth they locate. The Outreach Specialists are trained to engage youth individually and face-to-face in order to initiate trusting relationships and assist them with leaving the street. Often, youth that are engaged can offer accounts of where more of their homeless peers may be located. Sheltered homeless youth are consulted on potential locations of other youth who may be experiencing unsheltered homelessness.

Addressing the emergency shelter and transitional housing needs of homeless persons

The CoC strategy is to use the housing first model and a continuum of service options from CoC members throughout the geographic area. The CoC has implemented a Coordinated Entry and Assessment process. Supportive services, housing search assistance, and connections to mainstream benefits and employment services are provided by CoC member agencies with the goal of facilitating placement in affordable housing as quickly as possible.

The Emergency Shelter System in the CoC is currently composed of 3 providers (UCAN City Mission, Chautauqua Opportunities, Inc., and The Salvation Army): a total of 53 year-round beds. Placements can also be made at LDSS contracted hotels/motels if there is no appropriate shelter available. The level of support services available to participants varies greatly from program to program. The length of stay is generally expected to be less than 30 days; extensions may be granted at some shelters in some circumstances.

For after house shelter access, local law enforcement offices may be contacted for diversion to shelter services until the next business day when the Department of Social Services can be contacted. Further assistance will be given upon referral acceptance.

There are 37 Permanent Supportive Housing (PSH) beds funded by the Coe, which are allocated to Housing Options Made Easy and Southern Tier Environments for Living. All non-dedicated chronically homeless PSH projects have committed to prioritize 100% of their turnover beds to serve chronically homeless clients.

There are several non-Coe funded programs that are also managed by Housing Options Made Easy and Southern Tier Environments for Living. Many of these programs have separate eligibility requirements.

Chautauqua Opportunities, Inc. operates a rapid rehousing program using ESG and VA funds. The programs provide short term case management, temporary financial assistance for security deposits and rent, and other supportive services related to the prevention of homelessness.

Prior to rental assistance, the apartment must pass the necessary inspections (habitability, and visual lead for families & pregnant individuals) and a one-year lease must be provided. The rent for the apartment must also be within Rent Reasonableness Guidelines and not exceed the Fair Market Rent.

Short to Medium Term financial/rental assistance may be provided. Amounts may vary depending on household need. Eighty units of transitional housing (non-youth) are provided by: COI TILP (ages 18-24), Arrowhead Apartments, Fredonia Commons, Kids@ Home, YWCA of Jamestown for households that are homeless or at-risk of homelessness. While program requirements vary by age and geography, the purpose of transitional housing is to provide a supportive environment to achieve stable and affordable housing.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The CoC has adopted the Housing First model to service provision for the homeless and seeks to provide housing as quickly as possible. At point of entry, homeless individuals are assessed for vulnerability and placed in shelter, transitional or permanent housing based on their need and availability of housing. If permanent supportive housing is unavailable, households are placed on a permanent supportive housing waitlist and prioritized according to vulnerability and length of time homeless. They are enrolled in the Rapid Rehousing program until they are placed in permanent housing. While households are placed in emergency shelter, they receive case management and assistance with housing and employment searches by the CoC lead agency in order to reduce the length of time in shelter. The CoC lead agency conducts monthly meetings with shelter providers to discuss progress and barriers toward reducing length of time homeless. The CoC lead agency has reached out to landlords and established a list of landlords who have affordable housing which is provided to all homeless customers. This CoC application includes a new Rapid Rehousing project to provide additional resources for reducing the length of time homeless. The CoC has implemented Coordinated Entry and Assessment to evaluate the vulnerability of homeless households, utilizing the VI-SPDAT which considers chronic homelessness in the prioritization. Per the CoC's orders of priority, the second consideration beyond VI-SPDAT score is the length of time homeless. Individuals with equal VI-SPDAT scores are prioritized based on length of time homeless. The CoC lead agency conducts monthly meetings with shelter providers to discuss progress and barriers toward reducing length of time homeless.

Families living in permanent supportive housing receive case management services that focus on alleviating barriers and developing goals with the intention of retaining permanent housing. The CoC has supported member agency funding applications for both federal and state grants to develop and expand supports for individuals in permanent housing. In addition, families are encouraged to apply for long-term rental subsidies such as Housing Choice Vouchers and/or public housing authorities. The CoC members assist homeless customers with attaining and maintaining mainstream benefits and/or

employment in order to increase income and retain permanent housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Effective prevention activities are integrated into the outreach and assessment process. On an immediate level, this involves close case management of at-risk families. But on a policy level, an adequate supply of decent and affordable housing is required, along with workforce training opportunities and other important support services.

At the time that a person who is experiencing homelessness or at risk of being homeless apply for assistance, they are also screened for eligibility into other welfare and assistance programs, such as the Supplemental Nutrition Assistance Program, Temporary Assistance and other financial assistance programs.

The CoC's Local Departments of Social Services (LDSS) provide many aid programs that assist county residents in staying in their own home and thus serves as the first point of access for homelessness prevention services. Other best practices, such as attempting diversion from the homeless shelters, have been standard practice at LDSS for many years.

County ESG funds prevention programs in Chautauqua County focusing on those facing issues such as eviction, including back rent and security deposits. Chautauqua County Department of Health and Human Services is required to conduct face to face interviews within 24 hours with clients being placed into shelters. There is an exception for domestic violence victims and direct hospital discharges.

In Chautauqua County, Chautauqua Opportunities, Inc. operates a homelessness prevention program using ESG and VA funds. The program provides short term case management, temporary financial assistance for back due rent, and other supportive services related to the prevention of homelessness.

Discussion

The Homeless Strategy will be executed through qualified sub-recipient activities that help meet the City's goals pertaining to eliminating homelessness, as well as in-house rehabilitation and homeownership programs. Additionally, outside of the City's CDBG/HOME Funding, COI collaborated with other members of the Chautauqua County Homeless Coalition on a successful Continuum of Care application to the Department of Housing and Urban Development (HUD) in 2004. The coalition is made of up nearly all homeless service providers in the county. Collaborating agencies

include the Dunkirk Housing Authority, Southern Tier Environments for Living (STEL), and Housing Options Made Easy (HOME). COI was awarded funding under this grant to operate a county-wide Homeless Management Information System (HMIS) in an effort to obtain an accurate count and other data concerning the county's homeless population and report aggregate data to HUD. Other outcomes of this collaboration for Continuum of Care funding include a Gaps Analysis to identify gaps in service within the county, as well as an annual "Street Sweep" to obtain a single-point-in-time county of homeless individuals and families. The City has also provided funding to Chautauqua Opportunities in support of a women's and children's shelter using CDBG funding and provided extra necessary resources for our homeless community members.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

As many of the 2015 recommendations are outstanding, that year’s “Fair Housing Issues and Recommendations” are included after the 2020 draft action plan. The current administration is well-positioned to address many of these issues and should consult both sets of recommendations. Both documents should be used as guides moving forward.

In identifying these issues and recommendations, it is understood that the City of Jamestown has limited resources and faces significant economic challenges. These traditional challenges will be amplified by the ongoing effects of the COVID-19 pandemic. Some of these recommendations, especially renovation and abatement of housing stock, or the creation of new housing of any kind, will require annual dedication of HUD funds as well as additional funding. However, many of the recommendations require policy-based and legislative attention.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Continue/Reinforce Successful Rehab and Code Enforcement Initiatives- Active and successful community development programs need to be continued to encourage residential investment. The City has and will continue to support/expand its code enforcement activities to realize the desired impact on its neighborhoods. The City will continue to support rehabilitation programs in effort to improve upon unsuitable housing situations, becoming more efficient in carrying out existing programs. The City will continue to support Community Housing Development Organizations to assist and support our local agencies in creating and maintaining safe and stable housing opportunities.

Improve, Maintain and Re-Use Existing Housing Stock- Demolition of existing residential structures should occur on a last resort basis and in conjunction with a coordinated specific re-use opportunity or strategy. Continued and expanded collaboration with other existing entities and programs will enhance the efficiency of lead mitigation and remediation strategies to improve and maintain the aging housing stock throughout the City.

Discussion:

The City will continue to look at policy changes and other programs than can further reduce barriers to

affordable housing. Currently, the City is developing the following strategies:

Homebuyers Assistance- The City has partnered with CHRIC to administer First time Homebuyers Assistance Program using HOME funding in accordance to 24 CFR 92.205(a)(1). The City will provide reimbursement to CHRIC for homebuyers who are income eligible for the grant. The City plans to enter a four-year contract with CHRIC to maintain this program.

Foreclosure Legislation- The City is working to develop legislation that will provide additional protections of foreclosed properties by predatory speculative homebuyers. The City has seen a great number of out of town, out of state and even out of country, buyers that purchase several homes at the annual foreclosure auctions, with no intentions of reinvestment in the properties. Adopting new legislation that requires a buyer to demonstrate financial means to rehabilitate properties with code violations as well as properties that require significant rehabilitation, an agreed upon scope of work and timeline to perform said work, with the ability for the municipality to recapture the property if the buyer breaches the purchase agreement will give the City the much needed control over the reinvestment necessary to prevent further neighborhood destabilization, deteriorating housing conditions, and decreased property values it has seen for decades.

Comprehensive Planning & Zoning Updates- The City has received funding to update the existing Comprehensive Plan, adopted in 1998, with the goal of developing reducing barriers to affordable housing. While a Comprehensive Plan is not policy, it will serve as a guide for policy decisions. The City is also, concurrently, undergoing the process of updating the Zoning Code, adopted in 1968, to incorporate recommendations from the Comprehensive Plan. The ordinance will regulate development and protect the health, safety and welfare of the public. During the update process, the City is evaluating lot sizes, densities, and uses that may influence a buyer's ability to finance a home, the quality of housing stock in the City, and resident proximity to resources.

Rental Rehab Program- The City is looking to reinstate the Rental Rehab Program using HOME-CV allocation as a means of funding. This program allows for rental units to be rehabilitated for low- to moderate income persons, creating safe housing that meets the Jamestown City Code standards. Property owners could be eligible for 30,000.00 dollars per unit and will be required to continue providing safe and suitable housing for their tenants. The City will be utilizing other funding opportunities as well to ensure the sustainability of the program and level of impact throughout the community.

Mini Clean Up- The City is currently working to provide funds to home owners and tenant for a one-time grant of up to \$1,500.00 for property clean up and junk and debris removal. This is to benefit low- to moderate income individuals who may not have the funds available to have a cleanup performed on their property. This program allows code enforcement to work with the property owners in a more

positive way.

19-A Creating Homeownership Program- The City is currently working on a program to acquire abandoned homes, with at least one code violation, and at least one year of unpaid taxes. If the home is condemned, the unpaid tax requirement is waived. With the homes acquired, the City will then rehabilitate the home and sell to income qualified, low- to moderate income individuals or families.

HOME Redevelopment – The HOME Redevelopment Program is geared to assist developers and nonprofits in creating accessible housing for low- to- moderate income individuals. The City of Jamestown has an extensive number of abandoned and historical buildings that could be brought into the housing market with financial assistance available. This program allows for a single project application to be accepted each year to assist in HOME specific units in the redevelopment project.

Community Engagement/Enhanced Community Safety (Public Services) – Funding this line will allow for the City to have increased beat patrols and safety measures during special events. This will also provide funding for fair housing initiatives, crime awareness and prevention, specified job training, and recreation programs citywide.

AP-85 Other Actions – 91.220(k)

Introduction:

The City of Jamestown continues to focus on the needs of low- and moderate-income residents whose needs are as varied as the drivers of those needs. It merits emphasizing that acknowledging the context and contributors of those needs is a vital part of planning actions that will produce the greatest impact, and that the correlative relationship is equally as informative as the causal one.

Actions planned to address obstacles to meeting underserved needs

With reference to our introduction, the predictable and challenging driver of sufficient resources endures as a barrier to effective actions to meet unmet needs. Those actions include, but are not limited to:

- Adequate options for safe, clean, functional, appealing, and reliable housing paramount significance as a stand-alone issue, but manifests in particularly adverse impacts on
- Supporting those living with chronic substance abuse and its subsequent outcomes
- Addressing the persistent presence of neglected and vacant properties
- Remediating deficient public transit
- Creating structures, systems, and supports for an aging population
- Advancing our economic development platforms and initiatives

Actions planned to foster and maintain affordable housing

It merits emphasizing that our solutions regarding affordable housing do not operate in a vacuum. Subsequently, our actions planned to address this element are collaborative ones with valued partner agencies and organizations, Chautauqua County (the County) being our most immediate one. Creating pathways guided by the County's 2020 report of an Analysis of Impediments to Fair Housing Choices is an informative guide by which to create platforms and initiatives.

Additionally, an existing and ongoing action is the City's administration of HOME and CDBG funds to implement a range of programs that assist in maintaining affordable housing. The programs include, but are not limited to creating homeownership opportunities, rehabilitation efforts for homes with City code violations. That said, The City's planned actions remain in alignment with existing indicated performance measures for affordable housing in its Consolidated Plan. With reference to the Consolidated Plan, actions include, but are not limited to:

- The development and deployment of financial attainability platforms that would facilitate the provision of safe, clean, functional, appealing, and reliable housing
- The development and deployment of sustainability platforms to facilitate the provision of safe, clean, functional, appealing, and reliable housing
- The development and deployment of availability/accessibility platforms to elevate the built

environment, quality of life, and lived experiences for special needs populations, the homeless, elderly, and homeowners experiencing a severe cost burden.

Actions planned to reduce lead-based paint hazards

-Analysis of Current Capacity:

A limited number of contractors in Chautauqua County are certified to do lead paint abatement work.

The City capacity is supplemented by its direct engagement with the Lead Poisoning & Prevention initiative that is part of the County's Healthy Homes Coalition with an emphasis on preventing lead poisoning in children. Current and planned prevention activities include, but are not limited to:

- Making a home or rental property lead-safe, including replacement of old doors and windows that contain lead paint, at no charge through our COC, COI.
- A Lead Poisoning Prevention Team will check any pre-1978 built home in Chautauqua County where a child under 6 spends 6 or more hours per week for lead paint.
- Paint and other supplies provided, along with training to do the work safely. We offer FREE diapers, smoke/carbon monoxide detectors, and cleaning supplies when we come to check your home.
- Conducting EBL testing in children at ages one and two, and anytime it is believed they have been exposed to lead.
- Free "Removal, Remodeling and Painting" (RRP) training for landlords and contractors
- Free training on how to conduct "Lead Safe Work Practices" (LSWP) when doing repairs or remodeling in the home;
- Outreach and education for pediatric practices, early childhood educators, and other community stakeholders.
- Providing training and policy guidance for agencies, municipalities, and community organizations.
- Engaging in strategic planning, through the development of systems, policies, and programs to ensure safer and healthier affordable housing

-Estimate of Needed Capacity: Appropriate training for all City Code Enforcement Officers.

-Location of Accredited Training Provider: Courses through the University at Buffalo Toxicology Research Center Hazardous Material Worker Training Program that are approved under USEPA accreditation are available.

-Offering of Training: The City provided training of three on-staff lead inspectors/risk assessors to perform inspections as defined under Title X.

-Outreach: The City of Jamestown will market the training, at minimum, to all contractors on the

City's official contractors list.

-Cooperating and Sharing Information with the State, EPA, and Local HUD Lead Hazard

Control Grantee: The City will fully coordinate its certifying efforts with the NYS Division of Housing & Community Renewal and the EPA Region 2 Office. In addition, the City will closely collaborate with CHRIC, the local HUD lead hazard control grantee.

-Priority Housing: Housing constructed before 1940 and occupied by children under six, or likely to be occupied by children under six, will receive attention under this plan.

-Maintain Documentation: The City of Jamestown will maintain all necessary records regarding these efforts and activities in order to monitor achievements under this plan.

Actions planned to reduce the number of poverty-level families

Any and all actions to drive economic development are in service of reducing the number of poverty-level families however direct or indirect. When a head-of-household has access to workforce training, skill building, education, etc. the opportunity to improve their economic circumstances emerges. When a head-of-household can improve their economic circumstances, the opportunity to emerge from poverty is available. When the opportunity to emerge from poverty is available, families can become engaged participants in their communities and the local economy. When the percentage of families living at or below the poverty level decreases, the local economy grows.

The all these ends, the City engages with its trusted partners including, but not limited to, the Jamestown Public Market, the National League of Cities, the United Way of Southern Chautauqua in actions that contribute to understanding, analyzing, creating plans, and taking plans in response to addressing poverty-level families. In particular, the United Way published a 2017 Needs Assessment report City of Jamestown Poverty Reduction Initiative.

Key findings include quantitative data regarding the demographical representation of poverty-level families in Jamestown. Qualitative evidence demonstrates frustration and hopelessness about ever being self-sufficient. The United Way's report is an important action for informing future goals and strategies and in alignment with the City's efforts to articulate priorities and design responsive and effective initiatives.

Actions planned to develop institutional structure

The FY 2024 Annual Action Plan will be carried out in collaboration with our private and non-profit partner organizations and public institutions.

The partners directly involved in carrying out CDBG and/or HOME funded activities include, but not limited to: Chautauqua Home Rehabilitation and Improvement Corporation (CHRIC), Citizens for

Development and Equality, Inc. (C.O.D.E.), Jamestown Renaissance Corporation (JRC), Downtown Jamestown Development Corporation (DJDC), the Gebbie Foundation, the Chautauqua Region Community Foundation, the Lenna Foundation, the Jamestown Department of Public Works (DPW), the Resource Center, the Salvation Army, Legal Assistance of Western New York (LAWNY), the YWCA, and Jamestown Renaissance Corporation.

The Jamestown Department of Development will serve as the chief facilitator in this partnership. This system has worked well over the past few years thanks to an increased willingness to plan projects in coordination with other agencies, and to improve coordination and service delivery in flexible ways. Gaps in the system are generally due to inadequate funding with which to address all the need areas.

This coordination includes the City of Jamestown's continued close work with the Jamestown Housing Authority. Appointing authority for the Housing Authority board is held by the Mayor and the City Council, with one board member who is a sitting member of the City Council. General hiring, contracting, and procurement activities are under the administrative control of the Housing Authority. Communication on a policy level is ongoing between the City and the Jamestown Housing Authority, especially through the City's Department of Development. Over the past few years, there has been an enhanced effort to coordinate downtown revitalization plans, so that the interests of Housing Authority tenants can be more mindfully integrated to the district.

Actions planned to enhance coordination between public and private housing and social service agencies

The City will continue to participate on the CoC board and provide assistance as is deemed viable. With recent developments in HUD funding, namely the HEARTH act, the City can consider stronger participation in the social services arena.

Additionally, the City continues to support private housing rehab and new construction by working with individuals and private non-profits. Because of the nature of HUD funding, the City cannot financially assist the Public Housing stock, but will continue to support the needs of that population through complimentary projects.

The City has begun an exploratory process into the Choice Neighborhood program including conducting both recommended and required pre-application activities.

Discussion:

- Addresses some of the most critical problem areas confronting the City's neighborhoods, business districts, development areas, senior citizens, youth, and low-to moderate income clientele that the HUD-funded programs were designed for and created to serve.
- Builds upon existing infrastructure, target area neighborhood revitalization, and business

district development priorities and activities made during previous funding rounds while at the same time meeting the long-term planning commitments of the City's adopted Consolidated Plan.

- Supports rental house rehabilitation as a means to accelerate neighborhood revitalization.
- Continues to address the City of Jamestown's continued non-compliance with the Americans with Disabilities Act (A.D.A.) through improvements in residential, commercial and public areas of the City.
- Leverages limited CDBG and HOME program dollars with various public, private, not-for-profit and philanthropic funding sources.
- Expands collaboration with several community not-for-profit organizations as a means to accomplish "more with less: through mutually beneficial joint ventures.
- Provides funding for youth-oriented projects that will provide work-related job experience and training for "at-risk" youth within the City of Jamestown
- Provides a solid foundation from which to develop future programs and projects that will not only help more people in need, but will also help to make this a better community overall.
- Meets all HUD mandated national objectives for CDBG and HOME funding.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I) (1,2,4)

Introduction:

The City’s proposed projects will benefit at least 70% low/mod.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	80.00%

HOME Investment Partnership Program (HOME)

Reference 24 CFR 91.220(I)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is

as follows:

Does not apply.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The City of Jamestown uses HOME funds to assist homeowners through the City-Wide Owner-Occupied Rehabilitation Program. This program allows income eligible homeowners to make improvements to their home that they may not have been able to otherwise, while at the same time addressing possible lead-based paint hazards and property maintenance code violations. Additionally, HOME CHDO Set-aside funds provide the opportunity for local CHDOs to provide either new housing units to eligible homebuyers through acquisition/rehab/resale projects or through new construction. The City uses Anti-speculation and Maintenance Agreement to address the recapture of funds. Based on the amount of funding provided for a particular housing unit, the owner faces an anti-speculation period of 5, 10, or 15 years. If the owner sells or fails to maintain the property during this period, the grant will be recaptured. In the case of a CHDO acquisition/rehab/resale, they must also agree to the Anti-speculation and Maintenance Agreement. These points are also addressed in our CHDO Sub-recipient agreement, which a CHDO must agree to before any funds are disbursed. Additionally, homebuyer activities by CHDO'S will not proceed until the City has approved HOME Resale/Recapture Provisions. These provisions will be proposed and submitted along with reporting that will result from the City's in progress, desk monitoring of its current CHDO's, CHRIC and CODE, Inc.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

Not currently applicable. See #2.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

Does not apply.